PSYCHOLOGY PARTICIPANT POOL
EXPERIMENT APPLICATION

Instructions: The purpose of this document is to provide the department with a record of approved studies and their descriptions on the Sona website. It contains the essential information that must be posted in the online version of your study, as well as some additional information needed by the Psychology Participation Pool Committee.

<mark>Please complete all the sections below</mark>. Failure to follow these steps is the most common cause of delays in study approvals.

Once you have completed this application and also built your study on the Sona site, email the completed version, along with a screenshot (pdf, png, or jpeg format) of the official study approval/exempt letter emailed from the IRB (also found under the "Documents" tab in ERICA) to a member of the Research Participation Committee with a request to review and approve the study.

Basic Study Information

IRB Listed Title: _____

Exact Sona Listed Title: (If different): _____

IRB Approval #: _____

Date of IRB Expiration, (if not exempt): _____

Principal Investigator
(**Psychology Faculty only**; Listed on Sona): _____
    Phone: _____
    Email _____
Primary Researcher (Listed on Sona) _____
    Phone: _____
    Email: _____

# of participants approved by the IRB to complete this study _____

# of participants expected to come from the participant pool (if different) _____

# of credit Hours per participant: _____
    (to the nearest ¼ hour)

Location of Experiment: _____
    (specific or general)

Study Description, Withdrawal, and Alternative Credit Option

1) **Copy and paste your study description below.** This should be identical to what you have listed under "Description" on Sona, and can be one of two things**:**
   a. If the IRB has approved *specific recruitment language for your study,* you must paste this exact language below (or send it in an email attachment) and use that same language for your Description on SONA.
   b. If the IRB has determined that your study is Exempt, please provide a description with enough information for prospective participants to have a clear understanding of what they will be asked to do.

2) **Copy and paste the following statement on Withdrawal and Docking into the next portion of your online study description section in Sona.** *(Paragraphs can be separated in the Sona description by adding <p> at the end of each).*

   Note: Students who sign up for this experiment have the option of withdrawing from it at any time, without penalty. If you wish to withdraw before your appointment, you must notify the experimenter at least 2 hours in advance (preferably, 24 hours in advance). If you do not notify the experimenter 2 hours in advance, you will be docked the total amount of credit normally provided for this experiment to a maximum of one credit hour.

3) All studies that use the Psychology Participant Pool must provide an alternative credit option. **Paste in a description of your study's Alternative Credit option below and online, *or* update and copy the following statement below and on Sona. Be sure to enter the correct amount of credit below in both places.**

   The alternative credit option consists of reading a research article and answering several questions about the article. If students wish to participate in this option, they should contact the experimenter and identify themselves as someone wishing to participate in the alternative option. Successful completion of this option will earn you hours of credit.