

HOW TO READ A DARS

Once you have generated and viewed your DARS, use the following basic guidelines to interpret your DARS. The DARS is your informal transcript. When generated properly*, it shows all of the requirements for your bachelor's degree.

The very top section of your DARS lists the date and time it was generated, the department, and the degree program. Your ID number is also listed. Do not worry if the graduation date is all zeros.

Following that is a disclosure stating roughly that this is not an official transcript, and final approval for graduation rests with the University and with your major/minor departments.

Important codes are listed next. Term values for courses indicate when the course was taken. They will be listed following the two digit year code next to your courses (example: 0004 PSYCH 3010 indicates that course was taken in Spring 2000).

A checklist of all requirements follows that. Generally, if a requirement has been completed, it will be green and say 'ok'. Otherwise, it will be red and say 'no'. Sometimes there are errors in reports. If you believe there is an error in yours, contact your advisor to have it fixed.

A degree audit report is broken into three sections: general education requirements, bachelor's degree requirements, and major requirements. All classes that fill specific requirements should be entered into one of these areas.

Listed first is your U of U GPA (we do not factor transfer GPA into our cumulative). Following that is the residence requirement. Students must take a minimum of 30 credit hours at the University of Utah, and during that last 30 hours of their degree, 20 hours must be taken in residence. General Ed, Bachelors, and Major requirements follow.

Following the three main sections, you will find a list of all courses taken, including those courses which were repeated, received CR (credit) grades, and any courses you are currently registered for. The next section lists test scores (AP, SAT, ACT, CLEP, etc). Following that, transfer courses will be listed. They will be broken into two groups: courses with U of U equivalencies, and courses without. A summary of all classes taken at the U follows that.

If you have any questions about the information in your DARS, please contact your advisor.

* Please contact your departmental advisor (Psychology – 585-9095) if you have questions about which DARS you should be generating)